



**phil's friends**

cancer is strong. **hope is stronger.**

## **Giving Tuesday Gifts In Kind Drop-Off Form**

Thank you for your GivingTuesday donation! A donation receipt will be provided per request. If there is more than one bag or box, please indicate how many total bags or boxes. Phil's Friends is a 501c3 nonprofit organization; donations are tax-deductible to the full extent of the law.

### **Donor Information (Please Print)**

Date Gift Received: \_\_\_\_\_

Email: \_\_\_\_\_

Name (Individual or Business): \_\_\_\_\_

Contact Name (if Business): \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Number of bags or boxes: \_\_\_\_\_

#### **For Office Use Only**

Gifts Processed in LGL

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Items Entered into Inventory

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Items and their fair market value are detailed on the back side of this form. A Phil's Friends staff member will sort and account for each item and their values according to the monetary value established by Phil's Friends.

**Phil's Friends Staff Only**

<u>Standard Items</u>	<u>Qty.</u>	<u>Kid's Items</u>	<u>Qty.</u>	<u>Office/Misc</u>	<u>Qty.</u>
Bible	_____	Kid's Bible	_____	Crayons (pack)	_____
Journal	_____	Blankets	_____	Markers (pack)	_____
Puzzle Book	_____	Kids Activity Book	_____	Pens/Pencils (pack)	_____
Tissue Pack (ea)	_____	Coloring Book	_____	Notebooks	_____
Lip Balm (ea)	_____	Kids Crayons	_____	Sharpies (pack)	_____
Hand Lotion (5oz)	_____	Toy	_____	Santizers (travel)	_____
Toothbrush	_____	Stuffed Animal	_____	Gift Cards (Value)	_____
Toothpaste (5oz)	_____	Boy's Hat	_____	Fleece (number of blankets)	_____
TB/TP Combos	_____	Girl's Hat	_____	Large Toothpaste	_____
Biotene (travel)	_____	Kids Card Game	_____	Large Lotion	_____
Playing Cards (ea)	_____	Toothbrush	_____	Non Biotene (travel)	_____
Blankets	_____	Toothpaste (5oz)	_____	Large Biotene	_____
Men's Hat	_____			Large Non Biotene	_____
Women's Hat	_____			Large Sanitizers	_____
Fuzzy Socks	_____				

Other Items — Give a description of the item(s). Office staff will determine, and research if necessary, the fair market value of the items. If there are gift cards, record the exact value for each gift card. Gift cards are then given directly to the office's Administrative Assistant. If any items are unable to be used, write RD (ReDirect) next to the item.

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For Office Use Only: Total Donation Amount \$ _____
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