



### **Third-Party Fundraiser Application**

Support Phil's Friends in your own way! Organize a car wash, run a marathon, or come up with something completely unique. Whatever the event, bring your friends and family together to help raise funds and spread awareness of Phil's Friends.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

What is the best method to get a hold of you? \_\_\_\_\_

What type of event will you be hosting? \_\_\_\_\_

Date, Time & Location of event: \_\_\_\_\_

How did you hear about Phil's Friends? \_\_\_\_\_

Would you consider hosting this event yearly? Yes \_\_\_\_\_ No \_\_\_\_\_

Would you like a personalized fundraising website for your event? Yes \_\_\_\_\_ No \_\_\_\_\_

- Please note, funds raised through Phil's Friends website cannot be utilized to pay for costs associated with your event.

## Frequently Asked Questions

### **Will Phil's Friends send a representative to attend my event?**

Please notify us as soon as possible of your event, and we will try our best to send a representative. In the event that we are unavailable, we will make educational resources available for you to utilize.

### **Can Phil's Friends assist in covering any costs associated with my event?**

Phil's Friends has a responsibility to ensure our funds go toward those needing it most; therefore we cannot reimburse or pay for any costs associated with third-party events.

### **Can I use the Phil's Friends logo in any promotion for my event?**

Yes. Any use of Phil's Friends service marks or logos must be approved upon by Phil's Friends staff prior to usage.

### **Can I provide receipts or an acknowledgment letter from Phil's Friends?**

Only those donations made on the Phil's Friends website or mailed directly to Phil's Friends will be receipted/acknowledged individually. We can provide one acknowledgment for the event coordinator, but IRS regulations do not allow receipts to be given by anyone but Phil's Friends staff.

### **Can I use Phil's Friends tax-exempt status when purchasing materials?**

No. Third-party event organizers cannot use Phil's Friends tax exemption status in conjunction with the event. However, Phil's Friends staff can provide a verification letter confirming the organizer's intent to raise funds for the organization.

**Do you have additional questions?** If so, please submit them to [annes@philsfriends.org](mailto:annes@philsfriends.org)

